

Council of University System Staff
Council Meeting Minutes
April 22, 2014 Towson University

In attendance:

Trish Johnson	BSU	Primary
Karen Tyler	BSU	Primary
Sheila Chase	CSU	Primary
Sherrye Larkins	CSU	Primary
Yvonne Cook	CSU	Alternate
Keri Hickey	CSU	Alternate
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Lisa Gray (Co-Secretary)	SU	Primary
Jennifer Ziegenfus	SU	Primary
Jayne French	TU	Primary
Ron Butler	TU	Primary
Jayne French	TU	Primary
Mary Hickey (Member-at-Large)	TU	Primary
Brenda Yarema	TU	Retired
Dan Nagle	UB	Primary
Kristen Tull (Co-Secretary)	UB	Primary
Bill Crockett (Chair)	UMB	Primary
Keisha Campbell	UMBC	Alternate
---	UMCES	
Dana Wimbish (Vice-Chair)	UMCP	Primary
Chenita Reddick	UMES	Primary
Rena Finney	UMES	Primary
Calynn Evans	UMUC	Primary
Larry Hogan	UMUC	Alternate
Christine Perchell	UMUC	Primary
---	USMO	
Rosario I. van Daalen	USMO	

1. **Welcome and Introductions**

President Maravene Loeschke

Staff employees are held in high regard at Towson University when a Staff employee who is dedicated to student success out

in Annapolis this a credit to CUSS, CUSF, USMSC, various student councils, presidents (fostering relationships with various legislatures in Annapolis); over all, almost everything that USM was in favor of passed and almost everything that USM did not support either died in committee or failed.

Credit to Chancellor Kirwan in his efforts to adjust our salaries. He had to fight hard to assure our salaries from FY2014 were annualized at the beginning of FY2015 CUSS will send a thank you to the Chancellor for his efforts.

Community College Transfer Scholarship Bill was approved: if students graduate from the community college within a certain GPA they will get a 1k reward; STEM 2K from the state.

Maryland has worked really hard with AstraZeneca (BioTech & Pharmaceutical Company). Any employee of this company coming into Maryland will be granted in-state tuition status. This is a one-time venture; however, legislation may be drawn up to do this again to be an economic draw for the State (create an economic engine). This benefits the State of Maryland and its citizens. USM see the value to be actively engaged in this and worked with the state to create this endeavor.

Timeline for Staff Awards was mentioned (a special acknowledgement and thanks to Jennifer Ziegenfus and the committee for all of their hard work); as a Council, we must all follow through with the important timelines and deadlines that are required to make this process successful; we must put the same care and pride into the awards

The cut to the state budget allocation for USM was much less than expected. USM will receive an increase of about 7.8% in funding in FY 15 from FY 14.

The MHEC report was provided which detailed benchmarking results of each USM institution against similar institutions in higher education.

Representatives from Campus Compact were on hand to discuss its role in student enrollment and success with Montgomery College and USM Shady Grove center.

5. Tuition Remission Policy

CUSF/CUSS amendment proposal was distributed. The USM Presidents are discussing this policy proposal shows use of shared governance being used.

The proposed amendment removes hurdles from the iJETBT()JTJETBT133BT01(to be -3(n)-9(g

Annual Leave Policy: last-minute change; language that is written and posted on the web is not correct because it does not reflect current practice. 50 days of Annual Leave carryover to new calendar year, 3 years for reinstatement and transfer of leave to other USM Institutions and State Agencies continues. Work is being done to provide this language back in the policy.

DBM-Employee Benefits Division mailed postcards to employees regarding no payroll deduction for medical/prescription benefits for two pay periods in the Spring 2014; in reality, there will be two more pay periods in the Fall 2014 with no deductions for medical/ prescription (4 pay periods in calendar year 2014). The two usual Premium Holidays with no premium deductions for all the State benefits plans will still take place in 2014 health benefit year as scheduled by DMB-EBD. Please share these dates with your council and explain where these changes are coming from

- The USM requires that the ORP/SRA vendors provide advice to all USM employees by means of workshops, retirement seminars, one-on-one counseling, written mailings, and website information. USM employees are encouraged to take advantage of these opportunities; they are all **free** as opposed to the high cost charged in the financial market.

Review on Faculty Terminal Leave and Policy on Separation for Regular Exempt
Employeesst

Discussion to create a certificate for CUSS service general consensus is no
this recommendation to not move forward will be sent to Bill and Dana

Communications and Marketing

Google form to go out to CUSS for updates

Update to email listserv for all current CUSS members

Corrections to CUSS website contacts

All minutes and photographs to be updated

LinkedIn list for current/past members

Possible blog article updates to be discussed

Review of framework of website, links that can be moved or consolidated

CUSS Newsletter committee reports need to be ready by no later than June;
final Newsletter draft for CUSS review by July; publish Newsletter in time for the
August 12 CUSS Meeting at SU and distribution.

Legislative

Thank you letters will be written to legislators/staff members that assisted CUSS
on Annapolis Day

Ron Butler will craft a thank you letter to the Chancellor for review and
discussion at the CUSS May meeting.

Executive Committee

Election Cycle Mapping: will keep track of this so that we can form a better new
member orientation.

Shared Governance Survey: forming a workgroup to come up with a survey
document to send out to USM institutions volunteers will be appreciated
(meeting off-line); goal is to have this discussion started before the next meeting

9. Old Business

Items Moved off Consent Agenda

Daycare sent to Benefits and Compensation committee

Parking tabled

10. New Business

Shared Governance Survey Work Group see Executive Committee notes

CUSS Archive Work Group tabled

Nominations will continue in May and June

Chair

Bill Crocket tentatively accepted

Vice Chair

Dana Wimbish

Co-Secretaries

Lisa Gray

Yvonne Cook

11. Institution Updates (4-5 minutes each institution)

12. Action Items/To Do:



Bowie State University
14000 Jericho Park Road
Bowie, MD 20715

Coppin State University
2500 W. North Avenue
Baltimore, MD 21216

Frostburg State University
101 Braddock Road
Frostburg, MD 21532

Salisbury University
1101 Camden Avenue
Salisbury, MD 21801

Towson University
8000 York Road
Towson, MD 21252

University of Baltimore
1420 N. Charles Street
Baltimore, MD 21201

**University of Maryland,
Baltimore**
620 W. Lexington Street
Baltimore, MD 21202

**University of Maryland
Baltimore County**
1000 Hilltop Circle
Baltimore, MD 21250

**University of Maryland Center
for Environmental Science**
P.O. Box 775
Cambridge, MD 21613

**University of Maryland,
College Park**
College Park, MD 20742

**University of Maryland
Eastern Shore**
Princess Anne, MD 21853

**University of Maryland
University College**
3501 University Blvd. East
Adelphi, MD 20783

**University System of Maryland
Office**
3300 Metzgerott Road
Adelphi, MD 20783-1690

AGENDA

April 22, 2014
Towson University
Minnegan Room
Johnny Unitas Stadium
10:00 a.m.

Call to Order

1. Welcome and Introductions

President Maravene Loeschke

2. Consent Agenda

<https://www.dropbox.com/sh/xq3lvhyg0twjdp7/yt8dX0U6xi>

3. Approval of Minutes from March Meeting

4. Chair's Report

Board of Regents Meeting

Chancellor's Council Meeting

5. Tuition Remission

6.