

# Information Technology Coordinating Council

March 9, 2012

UMBC Tech

## Meeting Minutes

**Meeting Called By:** Donald Spicer and Suresh Balakrishnan

**Minutes By:** Megan Wilson

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### MINUTES

**Agenda Item:** Reverse Transfer -- Data and Electronic Transcripts Implications

**Discussion:** In support of the Governor's initiative for 55% of Maryland citizens to have college degrees by 2025, the USM is encouraging reverse transfer between USM institutions and Community Colleges. The efficient way to support this is to have electronic transcripts. While all USM institutions accept electronic transcripts only a minority send such. Don Spicer stressed to each member of the committee, the importance of making this initiative a priority. Many members believed the Provosts and Presidents at each campus needed to be included in the discussion. Don agreed to put this item on the April Provost meeting, and ask Chancellor Kirwan to discuss with the Presidents. Members of the committee also requested that Don give them a firm deadline for completion of the project. Don stressed that many schools were already behind in moving this initiative forward.

Action Items	Person(s) Responsible	Due Date
➤ Don will add Electronic Transcripts discussion to April Provost meeting agenda.	Don Spicer	A.S.A.P
➤ Don will encourage Chancellor Kirwan to have each President make this a priority.	Don Spicer	A.S.A.P
➤ Don will establish a firm deadline for each institution to have Electronic Transcripts practices established.	Don Spicer	A.S.A.P

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**Agenda Item:** MEEC Update

**Discussion:** MEEC has recently signed a contract with Adobe and licensing was established in February. Institutions that missed the February licensing will have an opportunity in July to get involved. Lecture Capture RFP should be released by early April; and there is a potential for an AV contract. MEEC has hired a



➤ One more CFO is needed in the CFO/CIO workgroup	Any Committee Member	A.S.A.P.
➤ The Committee will meet with Dave Mosca to uncover better audit processes for the USM.	All	A.S.A.P.

Attendees

Suresh Balakrishnan, USM

Dave Bobart, UB

Chris Granger, USM

Stan Jakubik, USM

Guy Jones, MDREN

Patrick Maloney, UMCES

Peter Murray, UMB

Tamara Petronka, USM

Jeff Schmidt, Towson

Don Spicer, USM

Jack Suess, UMBC

Phil Taylor, UMES

Al Valbuena, Bowie

Brian Voss, UMCP

Jerry Waldron, SU

Megan Wilson, USM

Pete Young, UMUC